



# Request for Leave of Educational Value

2016-2017

Student Name: \_\_\_\_\_ Student WVEIS: \_\_\_\_\_

Projected Date of Absences: \_\_\_\_\_

Reason for Absence:

Please explain the educational purpose of the trip:

Objectives: (Must be at least two per day)

Activities:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

I understand that I must:

- Request this leave at least ten days in advance of the trip.
- Complete a daily journal that must be submitted to the principal, the day I return to school that discusses the objectives listed above. If a journal is not submitted the days will be unexcused.
- Complete all assignments from the teachers.

Parent Signature \_\_\_\_\_ Student Signature: \_\_\_\_\_

Date Received at School: \_\_\_\_\_

- Request approved for excused absence for the following dates: \_\_\_\_\_
- Request Denied: \_\_\_\_\_

Principal signature: \_\_\_\_\_ Date: \_\_\_\_\_